

## REQUEST FOR NMAT EXAMINEE REPORT FORM (ERF) COPY

TO: CEM Main Office  
24F Cityland Pasong Tamo Tower  
2210 Chino Roces Avenue  
Makati City 1231

I would like to request for copy(ies) of my NMAT Examinee Report Form.

NMAT Test Date : \_\_\_\_\_  
Number of ERF copy : \_\_\_\_\_  
Purpose : \_\_\_\_\_  
Complete Name : \_\_\_\_\_  
Mailing Address : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Contact Numbers : \_\_\_\_\_  
Pick up OR via Courier : \_\_\_\_\_ Pick-up at CEM Main Office only  
\_\_\_\_\_ To be delivered to Mailing Address  
Total Amount Deposited: Php \_\_\_\_\_

\_\_\_\_\_  
NAME AND SIGNATURE OF APPLICANT

Date:

### Procedure:

1. Accomplish the *Request for NMAT Examinee Report Form (ERF) Copy*. All fields are required.
2. Make a deposit to the nearest Bank of Philippine Islands (BPI) under the *Center for Educational Measurement, Inc.* account **1885-1133-34** (P50.00 pesos per single copy and an additional P80.00 pesos for courier service). The bank may charge a minimal transaction service fee.
3. Email the request form **and BPI deposit slip** to [nmatcopy@cem-inc.org.ph](mailto:nmatcopy@cem-inc.org.ph) with subject header "Request for NMAT ERF Copy".
4. The NMAT Secretariat will initiate the printing of reports after the request form and proof of payment have been received.

**For pick-up:** Claim your duplicate copy two (2) business days after email of request. Present your valid ID and original deposit slip for issuance of official receipt. If thru a representative, the following documents are required: authorization letter issued by you, a photocopy of your valid ID, two (2) valid IDs of your representative, and deposit slip for issuance of official receipt.

**For mailing/shipping:** Allow 5 to 7 working days for shipment of package.