



### Guidelines on IBT Registration

1. Accomplish two (2) copies of the IBT Individual Registration Form (IRF) by filling out all the required information.
  2. Send both copies of the IBT-IRF to the CEM Test Center nearest your area (please refer to the list below) at least two weeks before your preferred testing date. The CEM Test Center Coordinator or his/her authorized representative shall compute the cost of IBT administration, confirm the date of testing, and sign in the space provided.
  3. CEM representative shall return one (1) copy of the accomplished Registration Form to you and mail or fax the second copy to CEM Head Office.
  4. Pay the total cost of the test administration. Payments can be made via mail (checks payable to the Center for Educational Measurement, Inc.) or via inter-branch bank deposits (cash or check) to Bank of Philippine Islands (BPI) La Fuerza Plaza Branch-Chino Roces Ave., Account No. 1885-1133-34. Mail or fax to CEM Head Office a copy of the validated deposit slip.
  5. Make sure that the examinee referred to in this Individual Registration Form is present during the day of testing.
  6. IBT results shall be released six (6) weeks after November 30 or February 28/29.
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#### CEM Head Office

24/F Cityland Pasong Tamo Tower  
2210 Chino Roces Ave., Makati City  
Tel: 894-5536, 813-3694 to 95/ Telefax: 894-1392

#### LUZON

##### CEM Lucena Center

Ms. Ma. Elma I. Ame  
111 Hasmin Street, Zaballero  
Subdivision, 4301 Lucena City  
Tel: (042) 710-3342

##### CEM Legaspi Center

Ms. Susan G. Bobadilla  
Aquinas University  
Rawis, Legaspi City, 4500 Albay  
Tel: (052) 820-1245

##### CEM Isabela Center

Ms. Rosalia V. delos Santos  
University of La Salette-HS Dept.  
Santiago City, 3311 Isabela  
Telefax: (078) 682-8462

##### CEM Puerto Princesa Center

Sr. Florencia G. Cabañog, OP  
Holy Trinity College  
Puerto Princesa City, 5300  
Palawan  
Tel: (048) 433-2161/ Fax: (048)  
433-2061

##### CEM Olongapo Center

Ms. Salvacion L. Gonzales  
Columban College  
Olongapo City, 2200 Zambales  
Telefax: (047) 222-3329 loc 120

##### CEM Laoag Center

Fr. Rodel G. Arellano, SVD  
Divine Word College of Laoag  
Laoag City 2900 Ilocos Norte  
Tel: (077) 772-0736 loc. 113/  
Telefax: (077) 772-1625

##### CEM Cabanatuan Center

Ms. Erlinda C. Mones  
Wesleyan University-Philippines  
Cabanatuan City, 3100 Nueva  
Ecija  
Tel: (044) 463-2162; (044) 463-  
2074/ Telefax: (044) 463-0596 loc.  
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##### CEM Baguio Center

Ms. Marilyn D. Nangligan  
University of Baguio  
Gen. Luna Road, Baguio City, 2600  
Benguet  
Tel: (074) 442-4915 loc. 157/ Fax:  
(074) 442-3071

##### CEM Dagupan Center

Fr. Edsel Demillo, SVD  
Divine Word Academy  
Dagupan City, 2400 Pangasinan  
Tel: (075) 522-1830; (075) 522-  
0884

#### VISAYAS

##### CEM Cebu Branch

Ms. Teresita G. Maghanoy  
Branch Manager  
Suite 104 Arbor Ville  
308-A Osmeña Blvd. 6000 Cebu City  
Telefax: (032) 256-3082

##### CEM Bacolod Center

Dr. Evangeline D. Caper  
University of St. La Salle  
La Salle Avenue, Bacolod City  
6100 Negros Occidental  
Telefax: (034) 433-2175

##### CEM Leyte Center

Ms. Melba M. Navarra  
Cogon, Palo, 6501 Leyte  
Tel. (053) 323-5988

##### CEM Iloilo Center

Ms. Maria Cristina D. Ong  
Ateneo de Iloilo  
Gen. Blanco St., 5000 Iloilo City  
Tel: (033) 337-5531; (033) 337-  
3665/ Fax: (033) 336-2903

##### CEM Dumaguete-SU

Ms. Violeta H. Teves  
Silliman University  
Hibbard Ave., Dumaguete City  
6200 Negros Oriental  
Telefax: (035) 422-6002

##### CEM Dumaguete-SCA

Fr. Enrique N. Balongag  
Colegio de Sta. Catalina de  
Alejandria  
Bishop Epifanio Zurban Street,  
Dumaguete City  
6200 Negros Oriental  
Tel: (035) 422-7652; Fax: (035)  
225-7435

#### MINDANAO

##### CEM Davao Branch

Dr. Carmel E. Harrow  
Managing Consultant  
Door 21, C. Villa Abrille & Sons  
Business Center  
JP Laurel Ave., Davao City 8000  
Telefax: (082) 226-4990

##### CEM South Cotabato Center

Dr. Estela J. Barrieta  
77 Gregorio del Pilar, Koronadal  
City, South Cotabato  
Telefax: (083) 228-3884

##### CEM North Cotabato Center

Ms. Araceli Estacio  
Ricarte St., Kabacan, 9407  
Cotabato  
Tel: (064) 248-2418

##### CEM Zamboanga Center

Ms. Norma A. Baluca  
Ateneo de Zamboanga University  
Zamboanga City 7000  
Tel. (062) 991-0871 loc. 4401/  
Fax: (062) 991-0870

##### CEM Butuan Center

Dr. Yolanda Y. Lara  
264 Fernandez Homesite  
Libertad, Butuan City  
8600 Agusan del Norte  
Tel: (085) 341-1527

##### CEM Cagayan de Oro Center

Ms. Flordeliza A. Velez  
Xavier University  
Cagayan de Oro City  
9000 Misamis Oriental  
Tel: (08822) 723-116 loc. 2054;  
(088) 858-3116/ Fax: (0882) 726-  
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